

Borough of Northumberland

175 ORANGE STREET
NORTHUMBERLAND, PA 17857

Phone: (570) 473-3414

FAX: (570) 473-3986

E-Mail: office@northumberlandborough.com

www.northumberlandborough.com

Northumberland Borough Council Minutes for July 12, 2022

President Paul Ruane called the meeting to order at 7:02 p.m. The Pledge of Allegiance was recited, and Mayor Berard offered an Invocation.

Roll Call

Council members present were Timothy Botts, Denise Guilbault, Winston Ortiz, Paul Ruane, Kaitlyn Simmons, and Charles Stroup. Others present were Mayor Berard; C.L. Kriner, Police Chief; Brian Hayhurst, Streets Superintendent; and Ann Zartman, Borough Manager.

Public Comment on Agenda Items none.

Council Meeting Minutes

Upon motion by Dr. Guilbault, seconded by Mr. Wetzel, council unanimously approved the council meeting for for April 5, 2022.

Mayor's Report

Mayor Berard reported on the activity of the Police Department for the month of June. The police issued 13 traffic citations and 3 non-traffic violations. They responded to 216 calls for service, made 21 court appearances and trained for 15.73 hours. Several people were arrested for the misdemeanor and felony crimes of aggravated assault, simple assault, stalking, theft by unlawful taking, unsworn falsification, endangering the welfare of children, corruption of minors, terroristic threats, alterned forged or or counterfeit documents or plates. The police responded to 37 assist calls for the month; 9 to Point Township, 16 to Sunbury, and 12 to other agencies. The police traveled a total of 1,203 miles in the month.

Pineknotters Days was successful with the aid of our Police, Fire, Fire Police and Streets Department, and all other 1st responders, staff and volunteers. Thank you very much.

Sewer Department Report

Mr. Ruane reported several intersections have "No Parking" signs, due to the current project.

Street Department Report

Mr. Stroup introduced our new super Brian Hayhurst. Mr. Hayhurst commented on work of the last few weeks including the removal of a few bad trees and worked to get the park ready for Pineknotters Days. Todd Snyder, Craig Harter and our new part-timer Trent Kliner did a great job.

Code Enforcement Officer's Report

NEIC submitted a report for June, two building permits and one zoning permit were issued. One zoning planning meeting was attended. Total permit fees collected were \$719.50. There were nine complaints, four code violations issued. Ms. Simmons suggested using social media to make constituents aware of the online complaint form.

Committee Reports

Community Development

Ms. Simmons reported a request was made for the free use of Savidge Room for a First Responders' Breakfast. Ms. Simmons made a motion to allow the free use of the Savidge Room this year for a First Responders' Breakfast. Mr. Stroup seconded. All approved, motion passed.

Ms Simmons reported a request to for permission to hold a Block Party on Sunday September 4th, on the 200 Block of Front Street. Ms. Simmons made a motion, Mr. Botts seconded to permit the Block Party Event, providing all permits for alcohol are received. All approved, motion passed.

September 3rd are the Community Yard Sales.

Finance

Mr. Botts made a motion to appoint Klacik & Associates, P.C. as the 2022 auditor. Ms. Simmons seconded the motion. All approved, motion passed.

Personnel

Dr. Guilbauth made a motion to accept the resignation of Mrs. Christen Zimmerman from her position as Borough Clerk. Ms. Simmons seconded. Motion passed.

Mr. Stroup made a motion to appoint Mrs. Marjorie Neff as part-time Borough Clerk at \$14.00 per hour. Dr. Guilbauth seconded the motion. All approved, motion passed.

Mr. Stroup made a motion to appoint Trent Kline as part-time street laborer for the summer, at \$13.50 per hour. Ms. Simmons seconded. All approved, motion passed.

Public Safety

Mr. Ortiz thanked the street personel for removing the dead trees on Ivy Lane. The residents are very happy that the trees have been removed.

Public Safey received a request to add a "Watch for Children" sign on Jefferson. Discussion ensued. Mr. Stroup made a motion to install "Watch for Children" signs on Jefferson, one on each side. Mr. Ortiz seconded. All approved, motion passed.

Rules

Nothing to report.

Streets

Brush pickup is occurring this week according to the No Parking schedule.

The America Rescue Plan funds received from the Feds and the County require advertising for engineers. Normally, a Borough is allowed to appoint. Mr. Stroup made a motion to advertise for engineers for the upcoming stormwater and wastewater collection system projects based on qualifications. Dr. Guilbault seconded. All approved, motion passed.

Old Business

The agenda item regarding vacating 8th St at West Way request was tabled until the requesting owners completes the necessary paperwork per Solicitor Kelso.

New Business

Ms. Simmons made a motion to accept the May 3rd minutes with a minor change to Rules. Mr. Botts seconded. All approved, motion carried.

Ms. Simmons made a motion for the payment of bills; Mr. Botts seconded. All approved, motion passed. Bills to be paid from the General Fund totaled \$90,909.76; and Sewer Department bills totaled \$125,266.49.

Public Comment - none

Executive Session - none

Adjournment

Mr. Stroup moved to adjourn. Mr. Ruane seconded. Mr. Ruane adjourned the meeting at 7:39 p.m.

Respectfully Submitted,



Ann Zartman

Borough Manager