

Borough of Northumberland

175 Orange Street, Northumberland, PA 17857

Northumberland Borough Council Minutes May 2, 2023

Council President Paul Ruane called the Special Meeting to order at 6:30 p.m. The Pledge of Allegiance was recited, and Mayor Berard offered an Invocation.

Roll Call

Council members present were Mr. Paul Ruane, Dr. Denise Guilbault, Ms. Kaitlyn Simmons, Mr. Winston Ortiz and Mr. Charles Stroup. Others present were Ms. Melissa Kelso, Borough Solicitor, Mayor Daniel Berard; Mr. C.L. Kriner, Police Chief; and Ms. Ann Zartman, Borough Manager.

Changes to the Agenda requiring a vote – no changes made to agenda.

Public Comment on Agenda Items – no comments.

Council Meeting Minutes for April 4th

Mr. Botts made a motion to accept the April 4th council minutes. Dr. Guilbault seconded. All approved, motion carried.

Mayor's Report

Mayor Berard read the report on the activity of the Police Department for the month of April. The police issued 48 traffic and 5 non-traffic citations, and 157 parking tickets. They responded to 237 calls for service, made 19 court appearances and trained for 32 hours. Several people were arrested for the misdemeanor and felony crimes of Simple Assault, Prohibited Acts and DUI. The police responded to 24 assist calls for the month; 7 to Point Township, 6 to Sunbury, and 11 to other agencies. Milage for the month was 1,796.

Mayor Berard read the following Proclamation:

EMS Week Proclamation

To designate the Week of May 21 – 27, 2023, as Emergency Medical Services Week
WHEREAS, emergency medical services is a vital public service; and
WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
WHEREAS, emergency medical services has grown to fill a gap – becoming the national 'Healthcare Safety Net' - by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and
WHEREAS, the emergency medical services system consists of emergency medical responders, emergency medical technicians, advanced emergency medical technicians, paramedics, prehospital registered nurses, prehospital physician extenders, prehospital physicians, dispatchers, firefighters, police officers, educators, administrators, trained members of the public, and other out of hospital medical care providers; and
WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and
WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I Daniel J. Berard, Mayor in recognition of this event do hereby proclaim the week of May 21-27, 2023, as

EMERGENCY MEDICAL SERVICES WEEK

With the EMS Strong theme, **EMS WEEK: Rising to the Challenge**, I encourage the residents and visitors to the Borough of Northumberland, Northumberland County, Pennsylvania to observe this week with appropriate programs, ceremonies, and activities.

Given under my hand and the Seal of the Borough of Northumberland, on May 2, 2023.

Mayor Berard congratulated Councilman Mr. Tim Botts on his 1/2 marathon run in Gettysburg last weekend. He recognized Tim's stamina and drive that he portrays in his running and in his daily life. Tim is a great competitor here in North.

Sewer Department Report

Mr. Stroup mentioned the high flow of 3.25 million gallons a day on April 30th after 3 days of rain, and the plant had no problems.

Street Department Report

Ms. Zartman related they have started mowing, are continuing with storm drain inspections, and patching small potholes. Mr. Ruane mentioned the lowest bidder for the Paving Bids at the Central Suquehanna Valley GOG was Meckley's at \$82,083.98, second was New Enterprise at \$91,444.00 and HRI was \$116,095.00.

NEIC Report

Ms. Jackie Hart of NEIC reported two zoning permit was issued in April, and \$100 in zoning permit fees were collected. One council meeting was attended by Ms. Jackie Hart. Three (3) building permits were issued, and \$533.50 in building permit fees collected. One Quality of Life ticket, and three (2) street cut permits were issued, resulting in \$1,050.00 in fees collected. A detailed report was provided to the office. Rental packets, reminding residents of the new ordinance, and they went out with all supporting documentation.

Committee Reports

Community Development – nothing to report.

Finance

Mr. Mr. Botts requested a motion to close the PennVest Bank Account as the loan has been paid off. Ms. Simmons made a motion to close the PennVest account, Dr. Guilbault seconded. All approved, motion carried.

Personnel

Mr. Ortiz made a motion to accept the Teamsters Agreement 2023-2025 as presented. Mr. Stroup seconded; all approved, motion passed.

Public Safety – no report.

Rules

Dr. Guilbault made a motion to adopt the Ordinance 2023-B amending Chapter 58, Section 58.3.03(A), Stop Intersections Established, to include the intersection of 5th Street and Prince Street as a stop intersection.

Streets – no report

Payment of Bills

Ms. Simmons asked why Livic Civil was being paid. Ms. Zartman replied it was for the Stormwater Project. Dr. Guilbault questioned the chipper repair. Ms. Zartman replied it was being prepared for use. Mr. Ortiz questioned the electric bill for the Kiwanis building. Mr. Ruane replied that all the

records were brought down from above the Garage. Ms. Zartman stated that she was looking for some paperwork, so had all the records brought down as above the garage is difficult to work in. Records are being sorted as to those to keep and those to destroy. Ms. Simmons question Ms. Simmons made a motion for the payment of bills; Dr. Guilbault seconded. All approved, motion passed. Bills to be paid from the General Fund totaled \$48,074.40; and Sewer Department bills totaled \$194,402.39.

Public Comment

Mrs. Francene Bogovish questioned the whereabouts of the 2023 minutes on the website. Ms. Zartman replied that she would look into it. However, Rebekah had uploaded a number of documents that were not showing up. The document management program is no longer supported. Dr. Guilbault offered to email Mrs. Bogovish her copies. Mrs. Bogovish also questioned if A.R.E.A Services had paid recently. Ms. Zartman replied that she looked at their account, and they are a year behind. They have been sent an invoice and received a telephone call. Mr. Ortiz asked what the monthly rent was, Ms. Zartman replied \$900. Mr. Ruane suggested a certified letter be sent next. Mr. Stroup reported a cooperative effort between the Pineknotters' Days Association and the Borough to repair the Gazebo at King Street Park. The Borough had the concrete repaired, Pineknotters' Days is getting quotes to repair the roof.

Executive Session for Personnel

Borough Council adjourned at 6:52 for an executive session regarding a personnel matter. Council reconvened at 7:10 p.m.

Adjournment

Dr. Guilbault moved to adjourn, Mr. Ruane seconded. The meeting was adjourned at 7:11 p.m.

Respectfully Submitted,

Ann Zartman
Borough Secretary