

COUNCIL AGENDA

Northumberland Borough Council

March 3, 2026, Northumberland Borough Meeting Room
6:30 pm

Council Members and Mayor:

Denise Guilbault - Council President, Charles "Chuck" Stroup – Council Vice-President, Frank Wetzel, Timothy Botts, Travis Stevens, Lindsay Reed, Christopher Brady, Daniel Berard - Mayor

Staff:

Clifford Kriner, Jeremy Deitrick, Rebekah Kline

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1. CALL TO ORDER
 2. PLEDGE OF ALLEGIANCE
 3. INVOCATION
 4. ROLL CALL
 5. OPENING ANNOUNCEMENTS
 - a. A reminder that more information about our community can be found on our website at norrypa.org
 - b. Point Township/Northumberland Borough Joint Comprehensive Planning Commission will be holding an “open house” for the public on March 26, 2026 at 5:00PM at the Point Township building.
 6. AGENDA APPROVAL
 7. PUBLIC COMMENT - AGENDA ITEMS ONLY (Anyone who wishes to make public comment needs to rise, approach the podium, and state their name and address)
 8. CONSENT AGENDA
 - a. Approval Of Minutes from the February 3, 2026 Council Meeting
 - b. Payment of Bills – General Fund - \$110,663.69, Liquid Fuels Fund - \$8,324.39
Parking Meter - \$5,999.00, Sewer Department - \$175,797.48
 9. COUNCIL MEMBER AND MAYOR REPORTS

- a. Does anyone on Council or the Mayor have anything they wish to report outside of their committee assignments?

10. PUBLIC HEARINGS

11. COMMITTEE REPORTS

- a. Finance Committee
- b. Public Safety Committee
- c. Public Works Committee
- d. Personnel Committee
- e. Community Development Committee
 - Second Street Community Center Gym Update
 - Upcoming Improvements at Pineknotter Park Field
 - Farmers Market Update
- f. Rules Committee
- g. Shade Tree Commission
- h. Any other standing or ad hoc committees established by the Council

12. STAFF REPORTS

- a. Manager's Report
- b. Solicitor's Report Submitted in Council's packet
- c. Chief of Police Report
- d. Public Works Department Report
- e. NEIC Code Report

13. NEW BUSINESS / REQUESTS FOR COUNCIL ACTION

- a. Central Susquehanna Riverboat Society (CSRS) Proposal for Requested Lease Agreement Amendment
- b. Motion to Approve the Police Collective Bargaining Agreement
- c. Motion to Approve the Eisenhower Subdivision – Jackie Hart with NEIC
- d. Motion to Approve the Latsha Sewage Module – Jackie Hart with NEIC
- e. Motion to Approve a Letter of Support to Promote April at “Pennsylvania 811 Safe Digging Month”

14. OLD BUSINESS

15. CLOSING ANNOUNCEMENTS

16. PUBLIC COMMENTS - NON-AGENDA ITEMS ONLY (Anyone who wishes to make public comment needs to rise, approach the podium, and state their name and address)

17. EXECUTIVE SESSION

18. ADJOURNMENT

COUNCIL MINUTES

Northumberland Borough Council

February 3, 2026, Northumberland Borough Meeting Room
6:30 pm

Attendance

Council Members and Mayor:

Dr. Denise Guilbault – Council President, Charles “Chuck” Stroup – Council Vice-President, Christopher Brady, Lindsay, Reed, Timothy Botts, Travis Stevens, Melissa Kelso – Solicitor, ABSENT - Frank Wetzel, Daniel Berard - Mayor

Staff:

Rebekah Kline, ABSENT - Clifford Kriner, Jeremy Deitrick

Visitors:

*Jon Apple – no address given
Bradley Woodring – no address given
Paul J Ruane - 409 Water Street
Rick Dandes – Daily Item
Tina Stevens – 610 Jefferson Street
Mike Egan – 565 Water Street
Steve Swineford – 561 Water Street
Becky Minium – no address given
Craig Stiely – no address given
Fran Bogovich – no address given
Nate Boyer – 465 Duke Street
Patti Gessner – Duke Street*

Call to Order

Council President Dr. Guilbault called the meeting to order at 6:30PM. The Pledge of Allegiance was recited, and Council Vice-President Stroup gave the invocation.

Opening Announcements

Council President Dr. Guilbault announced that more information about our community can be found on our website at norrypa.org. Council President Dr. Guilbault thanked Mr. Lucas Martsolf for everything that he did to rehabilitate the Borough.

Agenda Approval

A motion was made by Council President Dr. Guilbault for unanimous consent to approve the meeting agenda. There were no objections and the agenda was approved.

Public Comment – Agenda Items Only

None

Consent Agenda

Council Vice-President Stroup made the motion, which was seconded by Councilman Stevens to approve the consent agenda. The January 29, 2026 Special Council Meeting, and payment of bills passed unanimously. The bills to be paid include \$132,948.77 from the General Fund, \$11,426.55 from Liquid Fuels Fund and \$140,043.79 from the Sewer Department.

Council Members and Mayor Reports

None

Public Hearings

None

Committee Reports

Finance – Councilman Botts stated that the application for the TAN in the amount of \$350,000 was discussed..

Public Safety – Mrs. Rebekah Kline read an email from Councilman Wetzel regarding Public Safety, and gave a big thank you to the Public Works Department for handling the snow. All their hard work was much appreciated. Thank you to Craig Harter for helping get the signs needed to close Seventh Street for sledding.

Sewer and Streets Committee – Council Vice-President Stroup announced that the Streets and Sewer Committees are combined as Public Works. He thanked the crews for plowing the streets and removing the snow. He noted that he did a ride along during snow removal to see what kind of work they do. He got to ride along with the Police on Wednesday, and has a new appreciation for Stacy and the officers. We should be really proud of our staff. They did a real good job, and the effort was there.

Personnel – Nothing to report.

Community Development – Councilman Stevens reported that the Community Development met on January 12, 2026. They discussed taking a look at building and usage fees for rentals throughout the Borough. A representative from Little League Baseball was present to discuss managing Pineknott Field. The Community Development Chair will oversee all facilities in the absence of another participant.

Rules - Council President Dr. Guilbault stated that there are no actionable items.

Shade Tree Commission – None

Any other standing or ad hoc committees established by the Council – None

Staff Reports

Manager’s Report – None

Solicitor’s Report – Solicitor Kelso stated that her report was included with the meeting materials, and all action items are on the agenda. An executive session will be requested for personnel matters

Chief of Police Report – Included with the packet. Mrs. Kline let Council know that Chief Kriner included the Uniform Crime Report (UCR) for Northumberland Borough for the calendar year 2025. This report tracks major violent crimes, such as murder, rape, robbery, aggravated assault, and property crimes, such as burglary, larceny-theft, motor vehicle theft, and is used to compute counts and rates that the FBI and local agencies monitor.

Public Works Superintendent Report - None

NEIC Report – Mrs. Jackie Hart read the NEIC Report for January. During the month: 1 zoning permit was issued, \$50 permit fees collected, 5 building permits issued, \$15,530.28 permit fees collected, 8 complaints received, 8 code violations were investigated, 2 citations issued, 5 Quality of Life tickets issued, 2 rental inspections completed and 1 zoning/planning meeting was attended.

New Business/Request for Council Action

Motion to Approve Ordinance 2026-01 Authorizing the Issuance of a Tax Anticipation Note

Council Vice-President Stroup made the motion, which was seconded by Councilwoman Reed to approve Ordinance 2026-01. The motion passed unanimously.

Motion to appoint Jeremy Deitrick as Representative, and Charles “Chuck” Stroup as Alternate Representative for Northumberland Borough at Central Susquehanna Council of Governments

Councilman Stevens made the motion, which was seconded by Councilman Botts and passed unanimously to appoint Mr. Deitrick as Representative, and Councilman Stroup as Alternate Representative for Northumberland Borough at Central Susquehanna Council of Governments.

Motion to Approve the Teamsters 2026-2028 Collective Bargaining Agreement

Council Vice-President Stroup made the motion, which was seconded by Councilman Stevens to approve the Teamsters 2026-2028 Collective Bargaining Agreement. The motion passed unanimously.

Motion to appoint Rebekah Kline as Borough Council Secretary/Treasurer

Council Vice-President Stroup made the motion, which was seconded by Councilman Stevens to appoint Mrs. Kline as Borough Council Secretary/Treasurer. The motion passed unanimously.

Motion to approve 2026 Commissions and Boards

Councilman Stevens made the motion, which was seconded by Councilwoman Reed to approve the 2026 Commissions and Boards. The motion passed unanimously.

Update on the Riverboat and proposal for requested lease agreement amendment from Angela Troutman, Vice-President of the Central Susquehanna Riverboat Society – NO ACTION TO BE TAKEN

Ms. Troutman presented Council with an update on the Riverboat, stating that the non-profit started in 2017, and the construction of the slip at the west-end of Pineknott Park is 75-80% complete. The rest of the work is on hold until they get further along with the boat. The hull of the boat is almost complete, and they need the rest of the items that go in to the hull, such as the generator, holding tanks, gas tanks etc. The Society has secured \$230,000 from the Degensteam Foundation, bringing the amount they reached on the project to over half a million dollars.

Ms. Troutman requested that the hazard and public liability insurance be lowered from \$2 million down to \$1 million, until they are operational. The reasoning for this is because there is no activity there, and won't be for another year or two. The amount of the policy is making them carry two separate policies. They have no money coming in, since they are a non-profit, and are asking that Council consider lowering that amount. Council President Dr. Guilbault invited Ms. Troutman to attend the Rules Committee meeting on February 16th at 6:30PM to discuss the details of this request and see if it is feasible.

Old Business

None

Closing Announcements

None

Public Comments - Non-Agenda Items Only

Mr. Mike Egan from 565 Water Street, Northumberland spoke told Council that he has been reading about the license for a bar application in the paper. He read that the hearing has ended and a written decision was not sent. Since a written determination was not issued, the Borough needs to decide if they want to appeal. Solicitor Kelso informed Mr. Egan that this is going to be discussed during an executive session.

Mr. Paul Ruane from 409 Water Street, Northumberland told Council that they should be proud of our staff. This is the first time that we have had the Sewer and Street Departments going out together to plow streets and remove snow. Thank you to everyone. We have a good crew here.

Executive Session

Council adjourned for executive session at 6:55PM, and resumed at 7:55PM with voting not needed

Adjournment

Council adjourned after the executive session at 7:55PM.

Respectfully submitted,

Rebekah Kline
Secretary/Treasurer

Council Report - Bills

Borough of Northumberland

January 1-February 27, 2026

TRANSACTION TYPE	TRANSACTION DATE	NUM	MEMO/DESCRIPTION	DISTRIBUTION ACCOUNT	AMOUNT
Pennsylvania Municipal Health Insurance Cooperative					
Bill	02/06/2026	245078-0	Dental/Vision Insurance	130.083 - WW Receivable	117.72
Bill	02/06/2026	245078-0	Dental/Vision - Removal of K Mull	130.083 - WW Receivable	-103.95
Bill	02/06/2026	245078-0	Dental/Vision Insurance	410.B.195 - Dental/Vision	587.51
Bill	02/06/2026	245078-0	Dental/Vision Insurance	430.B.194 - Dental/Vision	103.95
Total for Pennsylvania Municipal Health Insurance Cooperative					\$705.23
Cole's Hardware					
Bill	02/13/2026	330091084	Brass Boiler Drain Valve	130.083 - WW Receivable	8.54
Bill	02/13/2026	330091084	Toggle Switch	409.FP.373 - Maintenance	6.93
Bill	01/29/2026	50199520	Duct Tape for Temporary No Parking	410.D.210 - Supplies	35.28
Bill	02/16/2026	50200953	Winshield Washer Fluid	410.D.210 - Supplies	10.47
Bill	02/04/2026	330090938	Gloves, Fuel	430.D.220 - Supplies	38.23
Bill	02/20/2026	360093119	Def Fluid	437.375 - Vehicle M/R	30.38
Total for Cole's Hardware					\$129.83
American United Life Insurance Company					
Bill	02/17/2026	G 00613048-0000-000	WW - Life Insurance	130.083 - WW Receivable	187.84
Bill	02/17/2026	G 00613048-0000-000	Admin	405.198 - Life Insurance Admin Assistant	27.06
Bill	02/17/2026	G 00613048-0000-000	PD - Life Insurance	410.B.198 - Life Insurance	208.75
Bill	02/17/2026	G 00613048-0000-000	St - Life Insurance	430.B.195 - Life Insurance	39.43
Total for American United Life Insurance Company					\$463.08
Teamsters Local Union 764					
Bill	02/12/2026	Feb 2026	Harter - Dues Teamsters	218.020 - Dues Teamsters	47.00
Bill	02/12/2026	Feb 2026	Symanski - Dues Teamsters	218.020 - Dues Teamsters	44.00
Total for Teamsters Local Union 764					\$91.00
Aflac					
Bill	02/14/2026	981072	JD - January	233.001 - Aflac	30.60
Bill	02/14/2026	981072	ML - January	233.001 - Aflac	39.00
Bill	02/14/2026	981072	RS - January	233.001 - Aflac	20.52
Total for Aflac					\$90.12
Mr Cole Brown					
Bill	02/23/2026	Rental Refund	Little House Security Deposit Refund	250.000 - Security Deposit	100.00
Total for Mr Cole Brown					\$100.00
Rogers Uniforms					
Bill	01/01/2026	0065174	Ballistic Vest for Zarr and Vognetz - Grant	250.900 Pass Thru	3,200.00
Total for Rogers Uniforms					\$3,200.00
Bowen Agency Inc					
Bill	02/04/2026	Refund - Over Payment	Refund for Over Payment of Donald May Properties	250.900 Pass Thru	25.00
Total for Bowen Agency Inc					\$25.00
Clifford L Kriner					
Bill	02/27/2026	February Cell	February Cell Reimbursement 2026	401.324 - Mobile Reimbursement - Manager	15.00
Bill	02/27/2026	February Cell	February Cell Reimbursement 2026	410.B.325 - Mobile Reimb	15.00
Total for Clifford L Kriner					\$30.00
The Daily Item					
Bill	01/28/2026	718168	Special Meeting Notice	406.314 - Advertising	75.00
Bill	02/02/2026	718305	Ordinance 2026-01 - TAN	406.314 - Advertising	88.60
Total for The Daily Item					\$163.60
Zito Business - Commercial Services					
Bill	02/01/2026	461111	VOIP Office	406.320 - Communication	78.81
Bill	02/01/2026	461111	VOIP Tax Office	406.320 - Communication	15.50
Bill	02/01/2026	461111	Internet Office	406.325 - Internet Fees	149.50
Bill	02/01/2026	461111	VOIP PD	410.D.321 - Telephone	78.80
Bill	02/01/2026	461111	Internet PD	410.D.450 - Contracted Services	149.50
Total for Zito Business - Commercial Services					\$472.11
Dan's Disposal					
Bill	01/28/2026	42	January Service	406.367 - Refuse	160.00
Total for Dan's Disposal					\$160.00

Council Report - Bills

Borough of Northumberland

January 1-February 27, 2026

TRANSACTION TYPE	TRANSACTION DATE	NUM	MEMO/DESCRIPTION	DISTRIBUTION ACCOUNT	AMOUNT
Topp Business Solutions					
Bill	02/16/2026	INV532654	Contract Overage charge for 1/16/2026-2/15/2026	406.450 - Contracted Services	20.16
Total for Topp Business Solutions					\$20.16
Commonwealth of Pennsylvania (FS)					
Bill	02/10/2026		Chairs	409.CC.220 - Operating Supplies	20.00
Bill	02/10/2026		Chair	410.D.210 - Supplies	10.00
Total for Commonwealth of Pennsylvania (FS)					\$30.00
UGI Utilities, Inc					
Bill	02/20/2026	411004182332	2CC - Jan/Feb - AUTO PAY	409.CC.362 Natural Gas	343.05
Bill	02/20/2026	411006639099	EMT Building - Jan/Feb - AUTO PAY	409.FP.362 - Natural Gas	211.92
Bill	02/20/2026	411007309791	Little House - Jan/Feb - AUTO PAY	409.LH.362 - Natural Gas	111.11
Bill	02/20/2026	411011988267	Garage - Jan/Feb - AUTO PAY	409.LH.362 - Natural Gas	36.54
Total for UGI Utilities, Inc					\$702.62
PA American Water Co					
Bill	02/16/2026	1024-210032264981	2CC - Jan/Feb	409.CC.366 - Water	56.22
Bill	02/17/2026	1024-210047215103	Garage - Jan/Feb	409.G.366 - Water	31.16
Bill	02/16/2026	1024-220003210570	Little House - Jan/Feb	409.LH.366 - Water	19.59
Bill	02/16/2026	1024-210033372281	KSP - Jan/Feb	454.KS.369 - Water	19.59
Bill	02/13/2026	1024-210029071008	PKP Ballfield	454.PB.366 - Water	19.59
Bill	02/13/2026	1024-210029071008	PKP Ballfield	454.PB.366 - Water	19.59
Total for PA American Water Co					\$165.74
Lowe's					
Bill	01/24/2026	87279	PD Desk	409.CC.373 - Maintenance	68.45
Total for Lowe's					\$68.45
Jenkins Enterprises, LLC					
Bill	02/19/2026	26-046	Pump Septic Tank	409.FP.373 - Maintenance	445.00
Total for Jenkins Enterprises, LLC					\$445.00
PPL					
Bill	02/10/2026	44450-57012	Little House - Jan/Feb	409.LH.361 - Electricity	52.27
Bill	02/23/2026	14130-48004	Pool Building - Jan/Feb	409.PB.361 - Electricity	69.00
Bill	02/10/2026	38050-58014	Duke & Water Traffic Signal - Jan/Feb	433.360 - Electricity	63.17
Bill	02/10/2026	38650-58003	EMT Building - Jan/Feb	433.360 - Electricity	543.31
Bill	02/10/2026	36450-57006	King St Park - Jan/Feb	433.360 - Electricity	32.23
Bill	02/10/2026	00877-96003	Duke & Water Traffic Signal - Jan/Feb	433.360 - Electricity	57.71
Bill	02/18/2026	14530-48033	Garage - Jan/Feb	433.360 - Electricity	48.98
Bill	02/05/2026	66230-57014	2CC - Jan/Feb	434.361 - SL Electricity	1,150.29
Bill	02/10/2026	97050-57002	Downtown Street Lights - Jan/Feb	434.361 - SL Electricity	76.96
Bill	02/23/2026	14330-48000	Garage - Jan/Feb	434.361 - SL Electricity	156.38
Bill	02/05/2026	01851-48127	PKP Ballfield - Jan/Feb	454.PB.361 - Electricity (Ballfield Lights)	92.43
Total for PPL					\$2,342.73
Edward J Cope					
Bill	02/27/2026	February Cell	February Cell Reimbursement 2026	410.B.325 - Mobile Reimb	30.00
Total for Edward J Cope					\$30.00
Matthew L Lauver					
Bill	02/27/2026	February Cell	February Cell Reimbursement 2026	410.B.325 - Mobile Reimb	30.00
Total for Matthew L Lauver					\$30.00
Rachel M Shear					
Bill	02/27/2026	February Cell	February Cell Reimbursement 2026	410.B.325 - Mobile Reimb	30.00
Total for Rachel M Shear					\$30.00
Michael A Vognetz					
Bill	02/27/2026	February Cell	February Cell Reimbursement 2026	410.B.325 - Mobile Reimb	30.00
Total for Michael A Vognetz					\$30.00

Council Report - Bills
Borough of Northumberland
 January 1-February 27, 2026

TRANSACTION TYPE	TRANSACTION DATE	NUM	MEMO/DESCRIPTION	DISTRIBUTION ACCOUNT	AMOUNT
Keaton E Zarr					
Bill	02/27/2026	February Cell	February Cell Reimbursement 2026	410.B.325 - Mobile Reimb	30.00
Total for Keaton E Zarr					\$30.00
Your Building Centers					
Bill	02/02/2026	2602-177292	PD Desk	410.D.210 - Supplies	12.33
Bill	01/06/2026	2601-151287	Plywood	454.PB.500 - Ballfield Expenses	48.06
Bill	01/13/2026	2601-158664	Lumber and Supplies for Shed	454.PB.500 - Ballfield Expenses	526.97
Total for Your Building Centers					\$587.36
Compu-Gen Technologies					
Bill	02/10/2026	101Q1611	New PD server	410.D.210 - Supplies	11,998.00
Bill	02/10/2026	76313	Server Work - After Hours	410.D.450 - Contracted Services	670.50
Bill	02/17/2026	76428	March - Data Protection	410.D.450 - Contracted Services	251.00
Total for Compu-Gen Technologies					\$12,919.50
AT&T Mobility FirstNet					
Bill	01/31/2026	287289959941x02082026	PD - 6318	410.D.321 - Telephone	49.17
Bill	01/31/2026	287289959941x02082026	PD - 6368	410.D.321 - Telephone	49.17
Bill	01/31/2026	287289959941x02082026	credit on account	410.D.321 - Telephone	-13.42
Bill	01/31/2026	287289959941x02082026	Streets - 1639	430.D.320 - Telephone	44.10
Bill	01/31/2026	287289959941x02082026	Streets - 1972	430.D.320 - Telephone	38.23
Bill	01/31/2026	287289959941x02082026	credit on account	430.D.320 - Telephone	-13.42
Total for AT&T Mobility FirstNet					\$153.83
UpSafety c/o T2 Systems Inc					
Bill	01/01/2026	UPS00056892	Mailed Notices	410.D.450 - Contracted Services	64.00
Bill	01/31/2026	UPS00057060	Mailed Notices - January	410.D.450 - Contracted Services	50.00
Total for UpSafety c/o T2 Systems Inc					\$114.00
Tulpehocken Mountain Spring Water					
Bill	01/01/2026	2856768	PD Water	410.D.450 - Contracted Services	16.75
Bill	01/13/2026	2859146	PD Water	410.D.450 - Contracted Services	16.05
Bill	01/13/2026	2859146	Finance Charge	410.D.450 - Contracted Services	0.49
Total for Tulpehocken Mountain Spring Water					\$33.29
Informant Technologies					
Bill	01/31/2026	995610	Software Subscription	410.D.450 - Contracted Services	6,020.00
Total for Informant Technologies					\$6,020.00
Rabold's Services					
Bill	02/09/2026	28424	Certification for Speed	410.D.450 - Contracted Services	70.00
Total for Rabold's Services					\$70.00
Chris Boyle Law Enforcement Consulting, LLC					
Bill	02/27/2026	1732	Christopher Boyle monthly updates	410.D.450 - Contracted Services	594.00
Total for Chris Boyle Law Enforcement Consulting, LLC					\$594.00
EMC Insurance Companies					
Bill	02/18/2026	7002720926	Govt Crime Fidelity Pkg	410.I.359 - Law Enforcement Liability	31.99
Bill	02/18/2026	7002720926	Commercial Property	486.351 - Property	3,235.01
Bill	02/18/2026	7002720926	General Liability	486.352 - General Liability	1,075.59
Bill	02/18/2026	7002720926	General Liability	486.352 - General Liability	370.30
Bill	02/18/2026	7002720926	Professional Liability	486.352 - General Liability	329.39
Bill	02/18/2026	7002720926	Professional Liability	486.352 - General Liability	946.26
Bill	02/18/2026	7002720926	Automobile	486.353 - Automobile	2,157.43
Bill	02/18/2026	7002720926	Workers Compensation	486.354 - Workers' Compensation	4,525.58
Bill	02/18/2026	7002720926	Inland Marine	486.355 - Inland Marine	360.72
Bill	02/18/2026	7002720926	Umbrella	486.357 - Umbrella	1,011.26
Total for EMC Insurance Companies					\$14,043.53
NorthEast Inspection Consultants					
Bill	01/30/2026	2026-110	25360039 - Building Permit	413.455 - Building Inspection	337.71
Bill	01/30/2026	2026-110	25360041 - Building Permit	413.455 - Building Inspection	6,485.87
Bill	01/30/2026	2026-110	25360042 - Building Permit	413.455 - Building Inspection	553.00

Council Report - Bills
Borough of Northumberland
 January 1-February 27, 2026

TRANSACTION TYPE	TRANSACTION DATE	NUM	MEMO/DESCRIPTION	DISTRIBUTION ACCOUNT	AMOUNT
Bill	01/30/2026	2026-110	26360001 - Building Permit	413.455 - Building Inspection	115.27
Bill	01/30/2026	2026-110	26360002 - Building Permit	413.455 - Building Inspection	3,494.45
Bill	01/30/2026	2026-147	Zoning Retainer	Uncategorized Expense	500.00
Bill	01/30/2026	2026-147	Rental Inspections	Uncategorized Expense	100.00
Total for NorthEast Inspection Consultants					\$11,586.30
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MPL Law Firm					
Bill	02/13/2026	80225	Professional Services	414.000 - Zoning Hearing Board Expenses	2,086.50
Total for MPL Law Firm					\$2,086.50
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Surplus Outlet					
Bill	02/04/2026	82573	Paper Towels	430.D.220 - Supplies	12.99
Total for Surplus Outlet					\$12.99
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Susquehanna Fire Protection Co					
Bill	02/02/2026	12499021	Garage - Alarm Monitoring 2026	430.D.450 - Contract Services	288.00
Total for Susquehanna Fire Protection Co					\$288.00
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Service Electric Cablevision					
Bill	02/10/2026	8860300020084709	Garage Internet - Feb/March	430.D.450 - Contract Services	127.15
Total for Service Electric Cablevision					\$127.15
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Pace Systems, Inc					
Bill	02/18/2026	IN00074890	Annual Schedule Software	430.D.450 - Contract Services	630.00
Total for Pace Systems, Inc					\$630.00
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American Rock Salt Company, LLC					
Bill	01/08/2026	0816950	Rock Salt	432.183 - Supplies	4,430.19
Total for American Rock Salt Company, LLC					\$4,430.19
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JD Feaster Earthworks Inc					
Bill	01/30/2026	Snow 2025-2026 - Janu	Winter Snow Removal	432.183 - Supplies	3,894.30
Total for JD Feaster Earthworks Inc					\$3,894.30
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L/B Water Service, Inc					
Bill	02/17/2026	397590	Madison Ave	436.000 - Storm Sewer Repairs	310.30
Bill	02/17/2026	3975907	Madison Ave	436.000 - Storm Sewer Repairs	1,689.60
Bill	02/17/2026	3976423	Madison Ave	436.000 - Storm Sewer Repairs	103.20
Total for L/B Water Service, Inc					\$2,103.10
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Weaver's Equipment Sales, LLC					
Bill	02/02/2026	1061-2	Volvo L70G Wheel Loader Rental	437.384 - Equipment Rental	2,730.00
Total for Weaver's Equipment Sales, LLC					\$2,730.00
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Bear Rental					
Bill	02/11/2026	20877	14" Husqvarna Demo Saw	437.384 - Equipment Rental	59.00
Total for Bear Rental					\$59.00
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Gehers Construction LLC					
Bill	02/06/2026	26-17	Repairing Fire Damage	454.PB.500 - Ballfield Expenses	5,680.00
Total for Gehers Construction LLC					\$5,680.00
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Stacy Hommel					
Bill	02/03/2026	2032026	deductible reimbursement	410.B.196b - Health Reimb	575.00
Total for Stacy Hommel					\$575.00
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Capital Blue					
Bill	02/16/2026	260470032417	Health Insurance - March	410.B.196 - Health Insurance	34,218.30
Total for Capital Blue					\$34,218.30
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Ultimate Express Car Wash					
Bill	01/01/2026	2689	PD Car Washes	410.D.330 - Car Wash	23.40
Bill	02/02/2026	2721	PD Car Washes	410.D.330 - Car Wash	62.10
Total for Ultimate Express Car Wash					\$85.50
<hr/>					
Kratzer Oil Co. Inc.					
Bill	02/13/2026	192473	Diesel Fuel	430.D.231 - Vehicle Fuel	743.77
Total for Kratzer Oil Co. Inc.					\$743.77

Council Report - Bills

Borough of Northumberland

January 1-February 27, 2026

TRANSACTION TYPE	TRANSACTION DATE	NUM	MEMO/DESCRIPTION	DISTRIBUTION ACCOUNT	AMOUNT
Keystone Municipal Solutions					
Bill	02/23/2026	5450687	Interim Manager	406.450 - Contracted Services	11,416.81
Total for Keystone Municipal Solutions					\$11,416.81
NAPA Auto Parts					
Bill	02/19/2026	737	Battery	437.375 - Vehicle M/R	199.99
Total for NAPA Auto Parts					\$199.99
TOTAL					\$124,957.08

Northumberland Borough Sewer Department
Transaction List by Vendor
February 1 - 27, 2026

11:14 AM
02/27/2026

	Type	Date	Num	Memo	Split	Amount
Akita Security LLC	Bill	02/09/2026	1618 PO 2607	4 cameras for garage with 5 yr warranty	429.750 · Minor Capital Purchases	-1,497.50
	Bill	02/09/2026	1617 PO 2606	plant 16 cameras with 5 yr warranties	429.750 · Minor Capital Purchases	-6,103.00
American Water	Bill	02/01/2026	4000320526	1631 records @ .0507 ea	405.391 · Bill Collection	-82.71
Borough of Northumberland	Bill	02/01/2026		paydate 2/6/26	-SPLIT-	-5,416.56
	Bill	02/04/2026		reimburse for insurances 7/25-1/26 and Kelso Law 11 & 12-2025	-SPLIT-	-29,938.00
	Bill	02/08/2026		paydate 2/13/26	-SPLIT-	-4,850.18
	Bill	02/15/2026		paydate 2/20/26	-SPLIT-	-5,174.96
	Bill	02/22/2026		paydate 2/27/26	-SPLIT-	-5,093.15
	Bill	02/23/2026		50% of Zoho e-mail subscription	405.270 · Software	-598.58
	Bill	02/27/2026		stipends for Bloom and Pehowic	-SPLIT-	-1,317.64
	Bill	02/27/2026		reimburse for Insurances 8th Installment	-SPLIT-	-4,546.12
Buckman's Inc.	Bill	02/18/2026	905570	68 gallons Hypochlorite solution, 32 gallons liquid chlorine	429.222 · Chemicals	-398.00
	Bill	02/25/2026	906179	50 gallons of Hypochlorite solution	429.222 · Chemicals	-398.00
Central Penn Bank & Trust	Bill	02/05/2026		7 bills collected @ \$.15 ea	405.391 · Bill Collection	-1.05
Cummins-Wagner Company, Inc	Bill	02/26/2026	ENV01139	Service Agreement QSPS	429.318 · System Services (Contracted]	-2,748.32
Jason Alexander	Bill	02/24/2026		copay and deduction reimbursement	-SPLIT-	-148.75
Jeremy Deitrick	Bill	02/09/2026		copay reimbursement	487.100 · Health Insurance	-20.00
Keystone Engineering Group, Inc	Bill	02/09/2026	2600255	T&M Support	429.310 · Professional Services	-698.86
	Bill	02/19/2026	2600371	SCADA System Upgrade	429.310 · Professional Services	-18,519.00
Kratzer Oil Company Inc.	Bill	02/13/2026	192474-75	dyed diesel for generators	-SPLIT-	-1,539.74
Lycoming County Resource Management	Bill	02/09/2026	2497316	additional amt owed for invoice 2497316 1/27/26	429.365 · Sludge Disposal	-4.12
	Bill	02/17/2026	2500826	15.04 tons of sludge removed	429.365 · Sludge Disposal	-827.20
	Bill	02/26/2026	2502417	15.09 tons of sludge removed	429.365 · Sludge Disposal	-829.95
Metiri Analytical Group, LLC	Bill	02/02/2026	PA6000301	sample taken 1/14/26	429.316 · Laboratory Fees	-211.68
	Bill	02/02/2026	PA6000289	samples taken 1/7/26-1/15/26	429.316 · Laboratory Fees	-553.10
Moyer Electronic Supply Co., Inc	Bill	02/19/2026		8 bulbs	429.220 · Materials & Supplies	-78.24
Moyer Instruments Inc.	Bill	02/18/2026	32135	annual calibrations of 8 devices	429.310 · Professional Services	-1,680.00
Pace Systems, Inc	Bill	02/18/2026	74890	software	405.270 · Software	-630.00

	Type	Date	Num	Memo	Split	Amount
PAWC	Bill	02/16/2026	1024-210036994550	Plant	429.366 · Utility - Water	-198.65
	Bill	02/25/2026	1024-210036994468	QSPS	429.366 · Utility - Water	-177.33
PennVest	Check	02/02/2026	ACH	February payment	-SPLIT-	-66,919.69
PenTeleData	Bill	02/10/2026	B4846475	telephone/internet	405.321 · Telephone/ Internet	-205.18
Postmaster	Bill	02/02/2026	Box 325	annual renewal for PO Box 325	405.215 · Postage	-88.00
PPL Electric Utilities	Bill	02/06/2026	92030-56016	Emmanuel	429.361 · Utility - Electric	-43.24
	Bill	02/10/2026	88777-44000	plant	429.361 · Utility - Electric	-11,593.37
	Bill	02/23/2026	25730-48005	Resilite	429.361 · Utility - Electric	-54.26
	Bill	02/23/2026	98926-12000	QSPS	429.361 · Utility - Electric	-1,230.49
PWEA	Bill	02/25/2026	E10064	Jeremy Dietrick full conference	429.460 · Continuing Education	-515.00
Quality Print Shop	Bill	02/03/2026	34236	Fold sewer bills	405.391 · Bill Collection	-70.00
QuickBooks	ACH	02/10/2026		License	405.270 · Software	799.99
RETTEW	Bill	02/10/2026	29411	EOR 2026	429.313 · Engineering	-250.00
	Bill	11/24/2026	27067	EOR 2025 rec'd 02/24/26	429.313 · Engineering	-200.00
The Dust Butlers, Inc	Bill	02/04/2026	3251	cleaning service 1/6/26 & 1/20/26	429.310 · Professional Services	-140.00
USA Blue Book	Bill	02/20/2026	969576	marking paint	429.220 · Materials & Supplies	-313.75
Verizon	Bill	02/09/2026	558-131-679-0001-81	570-473-1994	405.321 · Telephone/ Internet	-73.89
Verizon Wireless	Bill	02/18/2026	6136370943	telephone/broadband	405.321 · Telephone/ Internet	-93.17
Visa	Bill	02/16/2026	6654	fuses, keyboard, protector and cover for surface pro	429.220 · Materials & Supplies	-467.06
William E. Pehowic	Bill	02/24/2026		footwear under clothing allowance	429.238 · Clothing Allowance	-59.98
GRAND TOTAL						-175,797.48

Staff Reports

Monthly Report

TO: Council Members

From: Borough Manager, C.L. Kriner

Date: 26 February 2026

Subject: Monthly Report

Dear Council,

1. Administration and Operations

- In January, I met with members of the Public Works Department and office staff to discuss the borough's long-term plans and to outline expectations for all employees.
- A preliminary evaluation of public works equipment was completed.
- The borough obtained the PACE Scheduler for both the office and public works departments. Jeremy is currently configuring the system to streamline workforce scheduling and to allow assignment of work orders. The Police Department has used this platform successfully for several years.

2. Future Grant Projects

- **DCNR – Community Conservation Partnership Program (Trails):** Open until April 30, 2026; 50% match required.
- **DCED – Greenways, Trails, and Recreation Program:** Opens February 1, 2026; closes May 31, 2026; 15% match required.
- **DCED/CFA – Multimodal Transportation Fund (Streetlights in Business District):** Opens March 1, 2026; closes July 31, 2026.

3. General Information

- Congratulations to Councilman Travis Stevens for being selected as a **STEAMS 2026 Afterschool Ambassador**, one of only sixteen chosen nationally.

Sincerely,

C.L. Kriner

Borough Manager

STAFF REPORTS

Monthly Report

TO: Mayor & Council Members

FROM: Chief of Police, Clifford Kriner

DATE: 26 February 2026

SUBJECT: Monthly Report

Dear Mayor & Council,

1. At the beginning of April 2026, the Police Department will announce the dates for the next warrant roundup, which will focus on outstanding warrants and unpaid fines. Prior to the enforcement period, an amnesty window will be offered. During this time, individuals may resolve their warrants or pay their fines without being subject to arrest. Community members with outstanding matters are strongly encouraged to take advantage of the amnesty period to avoid further penalties or enforcement actions.

Sincerely,

Chief of Police
Clifford Kriner



Northumberland Borough Police Department

Complaint Log by Type

Complaint Type	Total Calls Received
Alarm Activation	9
Animal Complaint	2
Assist Other Agency	39
Assist Public	3
Bad Check	1
Borough ordinance	1
Business Check	65
Child Abuse Case	1
Civil Issue	1
Disabled Vehicle	1
Disorderly Conduct	1
Disturbance	3
Domestic	2
Drug Law Violation	2
Drug Task Force	1
Follow up to previous complaint/incident	3

Northumberland Borough Police Department

Complaint Log by Type

Complaint Type	Total Calls Received
Fraud	1
Harassment and Stalking	4
House Check	1
Missing person	1
MVAN	3
MVAR	1
Parking complaint	3
Phone call request	14
Police Information	13
Primary	1
Protection from abuse	1
School & Bus Stop Patrol	6
Sex related offense	1
Speak to officer	1
Suspicious Activity	3
Sweeper enforcement	6
Traffic control	4
Traffic Enforcement	2

Northumberland Borough Police Department

Complaint Log by Type

Complaint Type	Total Calls Received
Traffic violation	8
Training	19
Unwanted person(s)	1
Wanted person	2
Welfare of person	5
Total Selected = 236	

Selection Filters: Date Received: 2/1/2026, to: 2/28/2026

Tuesday, March 3, 2026

Council Meeting

BOROUGH OF NORTHUMBERLAND

STAFF REPORTS

Monthly Report

TO: Council Members

FROM: Public Works Director, Jeremy Deitrick

DATE: February 26, 2026

SUBJECT: Monthly Report

Dear Council,

Engineering Reports:

HAZEN – BNR Project

- Work in progress of closeout of the PENNVEST Contract.

RETTEW – Engineer of Record – Report Attached

- GIS Upgrades
- Chapter 94 Report / Municipal Wasteload Management Report

Executed new electrical utility contract via Enivron Energy. The new contract effective January 1, 2027, with WGL Energy for 36 months at a rate of 0.09942/kWh. This rate is double that of the previous contract, but lower than that of PPL, which is currently 0.1295/kWh.

Security cameras are being replaced at the WWTP and will be installed at the Borough's garage. Due to concerns of vandalism, it has been prioritized. Included with the installation will be license plate cameras which will aid the police department. Work is being performed both in-house and using Akita Security.

Met with the Northumberland County Conservation District to discuss potential availability for funding via PennDOT's "Dirt, Gravel and Low Volume Road Program". For the Borough to be able to apply, the applicant must complete the required "Environmentally

Tuesday, March 3, 2026

Council Meeting

BOROUGH OF NORTHUMBERLAND

Sensitive Road Maintenance" training. Tentatively attending a training course June 24 & 25 in Dauphin County.

Met with Stephenson Equipment, Inc. (SEI) for information/pricing regarding the purchase of a new street sweeper. The unit being considered is a Stewart Amos Galaxy R-6 (information attached). The cost of the unit is \$264,470. With the Borough receiving a grant for \$100,000, this would leave the outstanding balance at \$164,470. The old sweeper will be placed on Muncibid to try and reduce the outstanding balance for purchase of a new unit. Typically, SEI has a unit in production from Stewart Amos every 3 months. Also, SEI partners with 1st Equipment Finance and their terms on financing the balance equates to 5 annual payments of \$37,836.06 at 4.75% interest with roughly \$900 in fees.

Assessment of Public Works equipment has begun to determine what equipment should be placed for sale on Muncibid and/or repaired. Chief Kriner, staff and I have had some discussions about what equipment to keep and what to place for sale. Tentative confirmed list of equipment is as follows: Johnson Street Sweeper, oldest (4th) Hustler zero turn mower, Toyota forklift, can crusher (and associated small dumpsters), miscellaneous attachments to equipment that was previously sold, and the 2015 truck.

Staff will be taking online training among the topics will be public works safety via PennDOT's LTAP program March 24th from 8am – 12pm.

With the creation of the Public Works Department, one issue that quickly arose was tracking of PTO for staff. The Borough is joining the police department's scheduling/PTO software Pace Scheduler to streamline the process. The sewer department relied on a database and paper records requests/approvals, whereas the street department system was verbal. This will eliminate confusion for all parties going forward.

Stone and aggregate requests were submitted to the Central Susquehanna Council of Governments on February 18th for bid opening on March 18th at 7:00 p.m.

Annual calibration of flow meters and process basin probes was completed by Control Systems 21 and Moyer Instruments.

Meeting soon with Chief Kriner and AT&T FirstNET regarding the costs and viability of instituting some form of fleet management tracking/software.

Annual maintenance of pumps at Queen Street pump station was completed by ENVIREP.

Tuesday, March 3, 2026

Council Meeting

BOROUGH OF NORTHUMBERLAND

On the agenda for Public Works this year will be the location, cleaning and assessment of all the Borough's Stormwater assets. If feasible, this will include GIS integration. This will be a labor-intensive project as this work has historically been overlooked. This will allow the Borough to identify areas of repairs needed and plan for future maintenance/repairs.

Jeremy Deitrick will be attending the PWEA Annual PennTec Conference from June 15th-18th at the Hershey Lodge.

Sincerely,

Public Works Director
Jeremy Deitrick

WWTP Monthly Information

*** All Data as of 2/26/26 ***

The average flow for the month of February was 0.577 MGD.

High flow for the month of February 20th was 1.37 MGD after snow melt.

Hauled 30.13 Tons of cake from belt filter press to the landfill in February.

Home Inspections were completed at 460 Sixth, 273 King, 345 Empress Tree, 527 Duke 501 Duke, 55 B, 581 Park, 375 7th and 123 Madison.

Repair/Connect/Disconnect Permit – 338 Hanover

Blockage calls – 560 Third (Homeowner issue)

**Northumberland Borough Sewer Department
Secretary Report -February 2026**

accounts have paid \$ in February, 2026.

Income	Sewer Charges			
	Penalties			
	Inspection Fees			
	Sewer Charges Previous month	\$	180.00	
	Point Township	\$	142,841.08	
	Upper Augusta			
	Nutrient Credits			
	Tap-On Fees			
	Disconnect/Reconnect Fees			
	Refund & Rebates			
	Interest Income			
Total	\$	143,021.08		
Expenses	Total Expenses	\$	88.00	ADD FROM JAN BILLS FOR APPROVAL
	Debt Principal	\$	55,493.42	
	Debt Interest	\$	11,126.27	
	Operating Expenses	\$	66,707.69	
	Net	\$	76,313.39	
Year to Date Income	Sewer Charges	\$	9,497.53	
	Penalties	\$	1,077.28	
	Inspection Fees	\$	80.00	
	Sewer charges previous month	\$	180.00	
	Point Township	\$	142,841.08	
	Upper Augusta			
	Nutrient Credits			
	Tap-On Fees			
	Disconnect/Reconnect Fees			
	Refund & Rebates			
	Interest Income	\$	3,927.62	
Total	\$	157,603.51		
Expenses	Total Expenses	\$	63,096.13	
	Debt Principal	\$	110,906.35	
	Debt Interest	\$	22,633.03	
	Operation Expenses	\$	196,635.51	
	Net	\$	(39,032.00)	

Debra Jennis
Administrative Assistant

To: Borough Council

From: Jackie Hart, NEIC

RE: NEIC Report for the Month of February 2026.

Activities included:

- 1 Zoning Permits issued, \$ 50.00 permit fees collected
- 4 Building Permits issued, \$ 17,935.75 permit fees collected
- 1 Street Cut Permits issued, \$ 350. billed permit fees collected
U.G. 1
- 3 Complaints were received
- 3 Code Violations were investigated
- 2 Citations issued (665 Duke St.)
- 0 Quality of Life tickets were issued, \$ 50.00 fees collected
- 0 Rental Inspections, \$ 9,500.00 Inspection/License fees collected

Additionally, Mr Johnston issued 0 Quality of Life tickets.

- 1 Council Meeting attended
- 0 Zoning / Planning meetings attended
- 0 Fees received for work done by the Borough

Please see below the February report.
 Feel free to contact me with any questions.
 Thank you

Date	NEIC Personnel	Total Duration (15 min intervals)	Zoning Notes
2/3/2026	Jackie	85	Council Meeting/Executive Session
2/4/2026	Greg	30	373 Priestley Ave, Snow/Ice
2/4/2026	Greg	30	387 Priestley Ave, Snow/Ice
2/4/2026	Greg	30	736 Queen St, Follow up on Complaint as rental
2/4/2026	Greg	30	665 Duke St, Follow up - Nothing Done Yet-Snow removed
2/9/2026	Jackie	120	Prepare agenda/Minutes/Packet for February Planning
2/9/2026	Jackie	30	Research Parking 308 King Street
2/10/2026	Greg	60	665 Duke St, Issued Citation #3 for owner
2/12/2026	Greg	15	467 Water St, Coplainant - Hoarding/Rubbish
2/13/2026	Jackie	240	Billing Rental Registration 2026
2/13/2026	Greg	45	467 Water St, Issued a violation letter
2/17/2026	Greg	30	373-387 Priestley Ave Follow up, Clear - waiting on payment
2/19/2026	Jackie	240	Complete Billing for 2026 Rental Properties
2/23/2026	Greg	60	665 Duke St, Issued citation #4 for owner
2/27/2026	Jackie	30	Zoning Permit Water Street Porch

Jackie Hart
BCO #4120
CZO #38473
Northeast Inspection Consultants
418 Railroad Street Suite 103
Danville, PA 17821
Cell: 570-441-2856
[Email: jackie@neic.us](mailto:jackie@neic.us)