

Job Description
Fulltime Laborer/Operator
Northumberland Borough Sewer Department (NBSD)
EOE

GENERAL:

Under the direction of the Superintendent of the Northumberland Borough Sewer Department and the Assistant Superintendent, the Fulltime Laborer/operator position's main responsibility is to assist in general tasks related to work at the Northumberland Borough Sewage Treatment plant. This is a union position.

RESPONSIBILITIES:

The Fulltime Laborer/Operator is responsible for the following:

- Gathering of samples under direction of plant staff.
- Basic lab work and records associated with sampling of wastewater.
- Routine checks of Sewer Department pump stations.
- Recordkeeping of required values, such as pump hours.
- Climbing of ladders.
- Manual opening and closing of valves.
- Operation of pumps.
- Decanting of supernatant.
- Transfer of sludge amongst digesters.
- Regular equipment maintenance.
- General building and grounds maintenance.
- Obtain a PA DEP Wastewater Operator's License.

SKILLS:

The Fulltime Laborer/Operator must possess the following job skills:

- Must possess a valid PA driver's license.
- Good skill in the use of hand and power tools and mechanical and electrical shop and field equipment.
- Ability to understand technical manuals, drawings, blueprints and schematics.
- Ability to handle a variety of duties without close supervision.
- Ability to carry out oral and written instructions.
- Ability to perform mathematic calculations.

WORKING CONDITIONS:

- Job may include call-in work (24 hour/ 7 day week) during emergency or unusual situations.
- Exposure to usual noise associated with equipment and plant environment.
- May be exposed to odors from plant processes and laboratory field samples.
- Exposure to atmospheric conditions such as heat, cold, dust, fumes, vapors or mists.

WORKING HOURS:

All work will be conducted for the NBSD under the direction of the Superintendent and/or Assistant Superintendent. The time clock located within the office will be utilized to track work hours, which will typically be Monday - Friday 7am - 3pm. There will be a 180-Day probationary period.